



GOVERNMENT OF ASSAM
PUBLIC WORKS ROADS DEPARTMENT
OFFICE OF THE CHIEF ENGINEER (EAP), FATASIL AMBARI, GUWAHATI-781025,
as-ce.adrhardp@assam.gov.in

eCF No. 805150/03

The Office of the Chief Engineer (EAP), PWRD, Assam invites applications for the following positions on purely contractual basis. The interested eligible candidates who are the citizens of India having the required qualifications and experience, indicated in the Terms of Reference against each position, may apply accordingly in the prescribed application format for shortlisting. The shortlisted applications who fulfill the eligibility criteria shall be called for an interview. The prescribed application format and detailed qualifications and experience as per the Terms of Reference (ToR) is provided in 'documents notification' section in the APWRD e-portal: <https://apwd.assam.gov.in>

Sl. No.	Name of the Position	No. of Positions	Consolidated monthly remuneration (in Rs.)	Place of posting
1	Environment Expert	2	80,000.00	1. O/o The Executive Engineer, PWD, (R&B) Haflong Division. 2. O/o The Executive Engineer, PWD, (R&B) Maibang Division.
2	Social Expert	2	80,000.00	1. O/o The Executive Engineer, PWD, (R&B) Haflong Division. 2. O/o The Executive Engineer, PWD, (R&B) Maibang Division.
3	Occupational Health and Safety (OHS) Experts	2	80,000.00	1. O/o The Executive Engineer, PWD, (R&B) Haflong Division. 2. O/o The Executive Engineer, PWD, (R&B) Maibang Division.
4	Biodiversity Specialist	1	1,00,000.00	PMU at the Office of the Chief Engineer (EAP), PWRD, Fatasil Ambari, Guwahati-25

The duly filled up application form in prescribed format along with necessary attachment and the signed ToR shall be submitted online in the email: as-ce.adrhardp@assam.gov.in on or before 31st August, 2026. Only shortlisted candidates shall be called for an interview. The date of interview shall be published in APWRD e-portal: <https://apwd.assam.gov.in>

The Candidates are requested to furnish their valid email ID and contact numbers so that shortlisted candidate can be informed for the date and place of interview.

Digitally signed by
JEWEL TIMUNG
Date: 06-08-2026
01:34:31

Chief Engineer (EAP), PWRD,
Assam, Fatasil Ambari, Guwahati-781025

APPLICATION FORM FOR THE POSITION OF.....

1. **Full Name of the candidate** (In Block Letters):
2. **Father's/Husband's Name :**
3. **Mother's Name :**
4. **Gender:**
5. **Marital Status :**
6. **Nationality :**
7. **Permanent Postal Address** (attach a copy of evidence):
8. **Police Station:**
9. **Current Address:**
10. **Mobile No.:**
11. **Mobile No. (WhatsApp messenger) :**
12. **Email ID :**
13. **Passport No. (If available)** (attach a copy):
14. **Date of Birth** (attach a copy of evidence)(dd/mm/yyyy):
(The age of the candidate must be below 55 years as on 01.08.2026)
15. **Age (As on 1st August '2026) :** _____Years ____ month(s)
16. **Current Designation:**
17. **Current Employer's Full Address with contact email and phone number:**

Paste self attested
Recent Passport
Photo

18. **Educational Qualification** (attach a copies of certificates):

Sl.	Examination	Subject	Year of Passing	Name of College	Name Board/ University	Class/ Percentage of marks obtained
1.	Graduation					
2.	Post graduation					
3.	Others (if any)					

19. **Training details relevant to the position applied** (attach copies of certificates):

Sl.	Title of the Training program	Duration of Training	Training organized by
1.			
2.			
3.			

20. **Total Professional Experience :** _____ Years __ month(s)

21. **Details of Professional Experience** (Starting from latest **) (attach copies of experience certificates):

Sl.	Designation	Organization	From (mm/yyyy)	To (mm/yyyy)	Summary of Services provided

** Attach latest salary certificate.

22. Write a brief note describing why would like to be associated with us : (Maximum 250 words)

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23. Languages proficiency: (please tick ✓)

Sl.	Language	Read	Write	Speak

24. Computer proficiency :

Sl.	Program/Software/Applications	Excellent	Good	Average

25. Names and Addresses of two persons from whom we may seek reference about you:

(The two persons must not be related to you and must have interacted with you for more than 2 years in a Professional and/or academic capacity during the last 5 years)

Sl	Name of the person & designation (if any)	Address	Phone no	E-mail id
1.				
2.				

26. Do you have any criminal or corruption charges against you? (If yes furnish details)

27. Have you ever been arrested, indicted or summoned into court as defendant in a criminal proceeding or convicted, fined or imprisoned for the violation of any law? (If yes furnish details)

28. Have you ever been discharged or forced to resign from any position? (If yes furnish details)

Declaration: I certify that the statements furnished by me in this application are true, complete and correct to the best of my knowledge and belief. Permission is hereby given to the Chief Engineer (EAP), PWRD, Assam to make such investigations as are necessary on the information given above. I understand that any misrepresentation or fraudulence or material omission made herein or in any other document requested by Chief Engineer (EAP), PWRD, Assam would render dismissal and termination of my candidature/ service/contract apart from other penal action as per the law.

Date :

Place :

Signature of the Candidate

IMPORTANT Notes:

- Candidates shall complete this application in not more than 8 pages **strictly** as per the above format, along with self-attested copies of testimonials/certificates (not more than 12 pages), evidencing that he/she is qualified to perform the services. **The complete application along with certificates/testimonials shall not be more than 20 (twenty) pages or else the application may not be considered.**
- While self-attested copies of all the relevant certificates/testimonials need to be submitted along with the application, candidates are to note that applications without self-attested copies of certificates/testimonials relating to Educational Qualifications and Trainings shall be rejected.

Assam Disaster Resilient Hill Roads Development Project (ADRHRDP)

Terms of Reference for Occupational Health and Safety (OHS) Expert

1. Background

The Government of Assam (GoA) through the Government of India (GoI) has received a loan assistance from the World Bank to meet the cost of Assam Disaster Resilient Hill Roads Development Project for improvement of road corridors to intermediate/two lanes/ 4 lane configuration as required with provision of service roads wherever necessary, type of intersections, rehabilitation and widening of existing and/or construction of new bridges and structures, tunnels, viaducts, road safety features, etc., in the hill areas of Assam.

The Public Works Roads Department (PWRD) would implement the project on behalf of Government of Assam. The project development objective is to develop disaster resilient roads and stimulate green and inclusive growth in hill areas of Assam.

The project presently focuses on Dima Hasao district which was badly affected by landslides and slope failures during the last rainy monsoon season, particularly in May 2022, leading to widespread disruption in road transport connectivity and communication. Towards that end, it is intended to construct and improve five disaster resilient arterial road corridors including improvement of drainage, slope protection works and rehabilitation of damaged road sections. The road works will mostly include upgrading of existing roads to intermediate or two lanes depending on the traffic, with or without paved shoulders, and other economic criteria, green field construction of bypasses, reconstruction/repair of culverts and bridges, constructing new bridges, tunnels, and cross-drainage structures.

Key components of the project are –

Component 1: Climate Resilient Road Infrastructure;

Component 2. Rural Freight Logistics and Mobility Infrastructure Development and

Component 3. Network Level Climate Resilience.

The project is envisaged to be implemented in a period of 6 years. PWRD had established an Environment and Social Management Unit (ESMU) for management of E&S risks and impacts of construction works of roads and bridges. The project engaged Environment and Social Assessment (ESA) consultant and carried out environment and social impact assessment (ESIA). The assessment identified the following anticipated Occupational Health and Safety (OHS) risks and impacts: inadequate planning for worker safety, risks related to workplace accidents, unsafe working conditions, exposure to dust, noise, and hazardous materials, improper use of machinery and equipment, and increased risk to community health and safety due to construction activities and labor influx, among others. To address these risks and impacts, appropriate mitigation measures have been incorporated into the Environmental and Social Management Plans (ESMPs), including site-specific OHS management measures, provision of personal protective equipment (PPE), safety training, emergency preparedness and response measures, and monitoring protocols. For effective monitoring of occupational health and safety aspects, the project now intends to engage two (2) OHS Experts on a full-time contractual basis as part of the APWRD Haflong and Maibang Divisions.

2. Objective and Scope of Work: The consultancy services shall include but not limited to the following tasks:

1. Coordinate with the ESMU for the implementation of OHS management activities and other administrative tasks under the project and regularly report on their outcomes throughout the project lifecycle.
2. Support institutional capacity strengthening and OHS risk management reporting, including:
 - Planning and delivering annual training programs for PWRD and partner agencies on relevant OHS themes such as workplace safety, hazard identification and risk assessment, use of personal protective equipment (PPE), emergency preparedness and response, incident reporting, and compliance with applicable OHS regulations and guidelines;
 - Coordinating with relevant authorities to ensure compliance with statutory OHS requirements, permits, and labor safety regulations applicable to sub-projects;
 - Developing and finalizing lead and lag indicators to track OHS performance and outcomes for effective monitoring and reporting.
3. Ensure OHS due diligence at the site level, including:
 - Reviewing ESMPs, Labour Management Procedures (LMP), and other relevant safeguard documents prepared by consultants, and ensuring integration of OHS requirements into bid documents; and also to ensure alignment with the national requirements, World Bank Environment and Social Framework, WB Environment Health and Safety (EHS) Guidelines and Good International Industry Practice (GIIP)
 - Review of Contractor OHS Plans, C-ESMPs, Traffic Management Plans, Emergency Response Plans, work-at-height procedures, excavation/slope-cutting method statements, lifting plans, plant and machinery safety procedures, and camp safety plans.
 - Supervising and monitoring the implementation of OHS measures at site. The Expert shall undertake field inspections at a minimum of four (4) site visits per month or at least one inspection per active worksite every month (whichever is feasible as per working conditions for that month), verify compliance with the Contractor's OHS Plan, identify non-conformities, recommend corrective actions, and submit inspection reports with photographic evidence and follow-up status.
4. Coordinate with contractors, PWRD field staff, and local communities during sub-project implementation to avoid, reduce, and mitigate occupational and community health and safety risks arising from construction activities.
5. Develop and finalize OHS performance indicators and reporting formats, including indicators on fatalities, lost-time injuries, medical treatment cases, first-aid cases, near misses, unsafe acts/conditions, PPE compliance, training, toolbox talks, safety audits, traffic safety, emergency drills, camp safety, non-compliances and corrective action closure.
6. Inspect labour camps and worker accommodation facilities for fire safety, electrical safety, sanitation, potable water, food hygiene, emergency access, first-aid arrangements, vector control, safe cooking areas, fuel storage, waste management, and adequate display of emergency contact information.
7. Ensure that the contractors abide by the OHS provisions in contracts and ESMP during the execution of construction works.
8. Conduct periodic OHS audits and site inspections, identify non-compliances, recommend time-bound corrective actions, maintain OHS non-compliance and CAP trackers, verify closure of actions, and escalate repeated or serious non-compliances to the PMU/Engineer.
9. Work closely with the Engineers and support preparation and implementation of hazard identification and risk assessment procedures for all major construction activities, including slope cutting, excavation, bridge and culvert works, work at height, lifting operations, operation of heavy

machinery, traffic diversions, electrical works, hot works, camp operations, and works during monsoon.

10. Monitor implementation of safety measures for hill-road construction risks, including landslide-prone areas, rockfall hazards, unstable slopes, working near steep valleys, narrow hill-road traffic movement, monsoon-related hazards, emergency access constraints, and safe movement of workers, machinery and road users.
11. Ensure dissemination of OHS-related information and awareness, including display of safety signage, worker awareness materials, toolbox talks, safety induction, worker orientation, emergency drills, first-aid arrangements, muster points, signage, barricading, and display of GRM/emergency contacts. and emergency contact information at project sites and other appropriate locations.
12. Prepare and submit quarterly progress reports on OHS management, including incidents and near misses, corrective actions, and compliance status. The OHS Expert should prepare or review monthly OHS reports, incident/accident reports, near-miss reports, root-cause analysis, corrective action plans, and safety audit reports.
13. Support the incident investigation process ensuring all incidents are investigated regardless of severity and SMART corrective actions are identified and implemented. The Expert should monitor the implementation of actions both for completion and effectiveness. Review incident trends to understand where additional focus and effort is required. Include an overview in periodic reporting.
14. Undertake regular field visits along with consultants and participate in World Bank mission visits as and when required. The expert must prioritize high-risk activities such as slope cutting, blasting if applicable, bridge works, work at height, deep excavation, movement of heavy machinery, work near live traffic, labour camps, muck disposal sites, and monsoon preparedness.
15. Supervise and monitor implementation of OHS measures at project sites, including PPE use, barricading, signage, safe access, housekeeping, work-zone segregation, machinery safety, electrical safety, fire safety, fall protection, excavation safety, slope safety, first-aid arrangements, emergency access, and safe storage/handling of fuel, chemicals and hazardous materials. Additionally the Expert shall Monitor implementation of corrective actions for completion and effectiveness.
16. Perform any other duties as assigned by the Project Director or the Chief Engineer (EAP). The OHS Expert shall provide PMU-level oversight and technical support. Primary responsibility for day-to-day implementation of OHS measures shall remain with the contractors through their designated safety officers and site supervision teams. The OHS Expert shall monitor, verify, guide, report and escalate OHS compliance issues as required.

3. Experience and Qualification Requirement

- Bachelor's degree in civil engineering, Environmental Engineering, Safety Engineering, Mechanical Engineering, Construction Management, or any other relevant discipline. A master's degree or postgraduate diploma in Occupational Health and Safety, Industrial Safety, Construction Safety, Disaster Risk Management, or a related field shall be preferred or the expert shall have a recognized professional qualification or certification in occupational health and safety, such as Diploma/Advanced Diploma in Industrial Safety, or equivalent certification such as NEBOSH.
- Minimum at least 8 years of experience in construction or linear infrastructure projects such as roads, highways, bridges, tunnels, viaducts, hill roads, railways, or large civil works. Prior experience in externally aided projects funded by the World Bank, ADB, AIIB, JICA, or other multilateral development institutions shall be preferred.
- The expert should have practical knowledge of safety risks related to slope cutting, landslide-prone areas, rockfall protection, working near steep slopes and valleys, monsoon preparedness,

muck/debris disposal operations, heavy equipment movement on narrow hill roads, temporary traffic diversions, bridge and culvert construction, working near watercourses, and emergency evacuation in remote terrain.

- The expert should have the ability to conduct site safety inspections, review contractor OHS documentation, verify toolbox talks and training records, assess PPE compliance, evaluate camp and workplace safety, investigate incidents and near misses, prepare root-cause analysis, recommend corrective and preventive actions, and track closure of non-compliances.
- The expert should also have strong reporting and communication skills, including the ability to prepare monthly OHS reports, incident reports, accident investigation reports, training records, safety audit reports, corrective action plans, and World Bank mission support notes. The expert should be able to communicate safety requirements effectively to contractors, supervision consultants, PWRD field staff, workers, and local communities.
- Fluency in Assamese and English and workable knowledge of local dialects of Assam.
- Proficiency in MS Office, digital reporting, OHS data management, incident tracking, corrective action monitoring, geo-tagged photo documentation, and MIS-based reporting are required. Familiarity with GIS/GPS-based field monitoring tools and mobile inspection applications would be preferred.

4. Facilities to be provided:

- i. PIU shall provide suitable office space to the Environmental Experts at the O/o The Executive Engineer PWRD, Haflong (R&B) Division and Maibang (R&B) Division.
- ii. The experts shall on his/her own arrange for travels on official duty (outside Haflong R&B/Maibang R&B) and will be reimbursed for the same at actual.
- iii. The PWRD will expediently provide/ facilitate necessary documents, manuals and reports required by the expert to perform his/her tasks.

4. Contract Duration: The Occupational Health and Safety Expert shall be engaged initially for 11 (eleven) months and likely to be extended for entire duration of the project based on requirement and performance of the professional.

5. Remuneration: Consolidated Remuneration will be Rs. 80,000/-per month.

6. Deliverable:

- i. The Occupational Health and Safety Expert shall submit Monthly Report of the tasks carried out by 5th of every month.
- ii. The Occupational Health and Safety Expert shall submit the reports as per format and required of the World Bank.

7. Institutional Arrangement: The Occupational Health and Safety Expert will work under direct guidance of the Executive Engineer, PWRD of respective Divisions, Project Director (PD), ARDHRDP and the Chief Engineer (EAP) in coordination with the ESMU for management of OHS aspects of the project. She/he will report directly to the Executive Engineer, PWRD of respective Divisions. The Executive Engineer, PWRD of respective Divisions will approve and forward the monthly report to the Chief Engineer (EAP) or a senior official entrusted by the Chief Engineer (EAP) and will work with close collaboration with other officials/ subject matter specialists deployed at the PMU/ESMU.