

OFFICE OF THE CHIEF JUDICIAL MAGISTRATE ::::::::::: CHARAIDEO

No. CJM/CHA/2025/ 3667

Dated, Sonari the 18th September, 2025

ADVERTISEMENT

Applications are, hereby invited in Standard Form of application (published in the Assam Gazette Part-IX) from the eligible candidates to fill-up the following post in the establishment of the Chief Judicial Magistrate, Charaideo.

Sl No	Name of Post	Number of Post	Scale of pay with grade	Educational Qualification	Category
1	Process Server	01	(PB-1) 14000/- to 70000/- + GP 5200/- + other allowances	1) Applicant must be a graduate in any Discipline from a recognized University. 2) Applicant must have knowledge in official language of Assam	OBC/ MOBC

Terms & Conditions:-


1. Candidates must be an Indian Citizen as per the Constitution of India.
2. The candidates should not be less than 18 years of age and not more than 40 years of age as on the date of his/her submission of application (relaxation as per the existing Govt. Rules).
3. Application shall be written neatly in **Block Letters** using **Black/Blue** ball pen only.
4. The phone numbers and the email of the candidates should be written on the top of the Standard Form with red ink.
5. All documents furnished with the application must be self-attested by the candidates himself/herself.
6. Filled up "Application Form" along with self-attested photocopies of all relevant testimonials regarding Age proof, Educational qualification, Caste, up to date Employment registration certificate, Experience certificate (wherever applicable) along with 02 (two) recent passport size coloured photographs duly signed by the candidate on the reverse side must be dropped in the **"Drop Box" placed at the premise of office of the Undersigned.** Candidates submitting their applications by post/courier addressed to the **Office of the Chief Judicial Magistrate, Charaideo, Sonari, Pin Code-785690, Assam** shall be received in the drop box only. The candidates shall remain liable for postal/courier delay and non delivery of their application in the drop box in due time.

7. Applications received by post or in the Drop Box must be received on or before **24.10.2025** in office hours. No applications received thereafter shall be entertained.
8. Incomplete application in any respect will be rejected without assigning any reason.
9. The list of eligible candidates/ rejected candidates along with specific place and dates of written examination, viva voce shall be uploaded in the official website of Charaideo District Judiciary (<https://charaideo.dcourts.gov.in/>) and in the Notice Board of the office of Chief Judicial Magistrate, Charaideo, in due course.
10. Candidates are advised to check the official website of Charaideo District Judiciary (<https://charaideo.dcourts.gov.in/>) regularly to get updated information.
11. No Individual Call Letter will be issued to any candidate in any other mode(s).
12. The eligible candidates shall have to appear in a written examination consisting of 100 marks which will include General English, General Knowledge, General Aptitude, Reasoning and Assamese Language followed by an Interview/Viva-voce.
13. Candidates have to produce their original testimonials regarding Age proof, Educational qualification, Caste, up to date Employment registration certificate, Experience certificate (wherever applicable) at subsequent stages as and when asked for.
14. Applicants those who are already in Government service should submit their applications through proper channel. They shall have to produce No Objection Certificate at the time of document verification and release order at the time of joining from their employer.
15. No TA/DA will be admissible to the candidates for appearing in the Viva-Voce/interview.
16. The inclusion of candidate's name in the list shall confer no right to appointment unless the Appointing Authority is satisfied after such enquiry as may consider necessary that the candidate is suitable in all respect for appointment.
17. If any candidate is found canvassing directly/indirectly, his/her candidature will be rejected.
18. The Selection Board reserves the right to cancel, alter or modify the advertisement or other terms and conditions of the advertisement without any prior notice.

Sd/-
Chief Judicial Magistrate
Charaideo, Sonari

Copy forwarded for information to:-

1. The Registrar General, Hon'ble Gauhati High Court, Guwahati.
2. The Hon'ble District and Sessions Judge, Charaideo, Sonari.
3. The D.I.P.R.O. Charaideo, Sonari. He/She is requested to take necessary steps for publishing the advertisement in 1(one) Assamese, 1(one) English Daily for wide publicity.
4. The System Assistant, Charaideo District Judiciary to upload the advertisement in the official website immediately.
5. The Notice Board of the Office.
6. Office File.


Chief Judicial Magistrate
Charaideo, Sonari
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18/09/25