

GOVERNMENT OF ASSAM
OFFICE OF THE DISTRICT COMMISSIONER::MORIGAON

No. **eGOV-19/1/2024-eGOV-MRG/ 103083/13**

ADVERTISEMENT

In pursuance of notification no. IT.206830/3 dated 20th October, 2023 of the Information Technology Department, Government of Assam, the District Commissioner cum Chairperson, District e-Governance Society (DeGS), Morigaon invites applications from the eligible Indian citizen and permanent resident of Assam for the following posts under the DeGS, Morigaon on contractual basis initially for a period of 11 (eleven) months.

Sl No.	Name of the Post	No. of post	Monthly fixed remuneration
1	District Project Manager (DPM)	1 (one)	Rs. 22,000.00
2	District Technical Support Staff (DTSS)	2 (two)	Rs. 14,000.00

The details of qualification requirement, age requirement, selection procedure, application process are placed at **Annexure-I.**

District Commissioner
cum
Chairperson, DeGS, Morigaon

Memo No.:-eGOV-19/1/2024-eGOV-MRG / **103083/13**

Copy to:

1. The Joint Secretary to the Government of Assam, Information Technology Department for kind information.
2. The Director, Directorate of Information Technology, Electronics and Communication for kind information.
3. The TD & DIO, NIC, Morigaon for uploading of this advertisement at the District Website (<https://morigaon.gov.in>).
4. The DIPRO, Morigaon for wide publicity of the advertisement through at least 2(two) nos of local newspapers.

Addl. District Commissioner
(e-Gov.) Morigaon

Annexure-I

1. Academic Qualification, Experience and Age Requirement

1.1 Academic Qualification & Experience

Sl No.	Name of the post	Minimum academic qualification	Work experience
1	DPM	Graduate in any discipline with working knowledge of computer	Minimum 2 (two) years of experience of working in IT field and having knowledge of computer system
2	DTSS	10+2 passed with diploma in IT	Minimum 1 (one) year of experience of working in IT field

1.2 Age

- ❖ The maximum age for applying for the post of DPM & DTSS shall be 41 years as on 1st January, 2023.
- ❖ This age limit shall be relaxed for the applicant who has been serving for similar position under that or any other District Administration, by numbers of years served upto a maximum of 8 years

2. Duration of Assignment

The initial contract of DPM & DTSS shall be for 11(eleven) months. The duration of contract may be extended for next term based on satisfactory performance & good conduct evaluated on 10th of every on-going contract period.

3. Work Location

- ❖ The primary work location for DPM shall be Office of the District Commissioner, Morigaon and the incumbent may be required to provide services across the district.
- ❖ The DTSS shall be required to provide technical support at Sub-District Offices and Revenue Circle Offices or as required by DeGS, Morigaon.

4. Selection Criteria

- ❖ There shall be a written exam followed by personal interview for both DPS & DTSS posts separately.
- ❖ In the written exam, 50 nos of multiple choice questions shall be asked comprising total of 50 marks from topics: General Awareness, Quantitative Aptitude, Reasoning and Knowledge of Computer Systems.
- ❖ The personal interview shall be of total of 50 Marks and the final selection of the candidate shall be done based on the summation of the marks obtained in written exam and the personal interview (out of 100).
- ❖ For the candidates who has been serving in similar position under any District Administration across the state, 2 (two) marks shall be awarded for each year service offered upto maximum 16 marks in the personal interview for a maximum experience period of 8 years.

5. How to Apply

- ❖ Interested candidates are required to submit application form as per the format placed at the bottom of this annexure along with self-attested copies of minimum educational qualification, experience and any other document related to diploma in IT.
- ❖ The application form along with the requisite documents may be dropped in the **Drop Box in the Nazarat Branch of O/o the District Commissioner, Morigaon on or before 12th February, 2024**. Candidates are requested to submit separate application form, if anyone wishes to apply for both of the posts.

6. Date & Venue of Exam & Personal Interview

Sl No	Name of the Posts	Date of Written Exam & Personal Interview	Venue of the Written Exam & Personal Interview
1	DPM	16 st Feb, 2024	O/o the District
2	DTSS	17 th Feb, 2024	Commissioner, Morigaon

Application Form for the Post of DPM & DTSS under DeGS, MorigaonName of the Post Applied: DPM/DTSSPlace
Passport
Size Photo**Personal Profile**

Name of the Candidate					
Mother's Name					
Father's Name					
Date of Birth (DD/MM/YYYY)					
Address	Village/Ward No./House No. etc.				
	Post Office				
	Police Station				
	District		State		PI N

Educational Profile

Educational Qualification	Board/University	Percentage/CGPA	Year of Passing
10th/HSLC			
12th/HS			
Graduation			

Professional Profile

Name of the Organisation	Designation	Key Responsibilities	Duration (Start Date & End Date)
Organisation 1			
Organisation 2			
Organisation 3			

Declaration

I, hereby declare that the above information is true to the best of my knowledge. If any discrepancy is found, my candidature to the applied position may be forfeited anytime.

(Signature of the candidate)