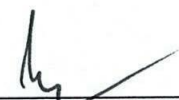


**ADVERTISEMENT**

Mission Vatsalya (Savdhanata Sanrakshnam), is a centrally sponsored scheme under the aegis of the Ministry of Women and Child Development (MWCD) and was launched in the year 2009-10 through the State Government. The State Child Protection Society (SCPS), Assam registered under the Societies Registration Act, 1860, is the implementing agency for Mission Vatsalya in the state. The Directorate of Women & Child Development, Govt. of Assam invites application for the following positions under Mission Vatsalya at State and District level in the state of Assam purely on contractual basis for a period of eleven (11) months subject to renewal on the basis of performance:

**State Adoption Resource Agency (SARA), Assam**

Sl.	Position	Consolidated Remuneration (in Rs.)	No. of Positions	Eligibility Criteria	Job Responsibilities
1	Programme Officer (SARA)	34,755	1	<p>Post Graduate degree in Social Work/ Sociology/ Child Development/ Human Rights Public Administration/ Psychology/ Psychiatry/ Law/ Public Health/ Community Resource Management from a recognized University.</p> <p style="text-align: center;">OR</p> <p>Graduate in Social Work/ Sociology/ Child Development/ Human Rights Public Administration/ Psychology/ Psychiatry/ Law/ Public Health/ Community Resource Management from a recognized University with 2 years experience in project formulation/ implementation, monitoring and supervision preferably in the field of Women &amp; Child Development/ Social Welfare. Proficiency in Computers</p>	<p>Supervise and monitor all the adoption programs, foster care and sponsorship services for children in need of care and protection in the state under the supervision of Programme Manager (SARA), assist the Programme Manager and any other task assigned by the Programme Manager</p> 

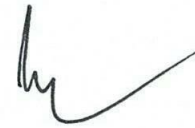
**State Child Protection Society (SCPS), Assam**

Sl.	Position	Consolidated Remuneration (in Rs.)	No. of Positions	Eligibility Criteria	Job Responsibilities
1	Accounts Officer	\$23,170.00	1	M. Com with knowledge in Tally. Proficiency in computer. Minimum 3 years of experience in similar work profile in any Govt., Semi- Govt. or organization. Knowledge and proficiency in PFMS will be an added advantage.	Maintain all financial matters
2	Asst. cum Data Entry Operator	13,240	1	12th pass from a recognized Board/ Equivalent Board with Diploma/ Certificate in Computers. At least 1 year experience of working with Govt./NGO	Assist the officials of SCPS in maintaining data and reports

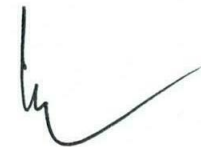


District Child Protection Units(DCPUs)						
Sl.	Position	Consolidated Remuneration (in Rs.)	No. of Positions	Eligibility Criteria	Job Responsibilities	Name of the Vacant Districts
1	District Child Protection Officer	44,023/-	23	<ul style="list-style-type: none"> <li>• Post Graduate degree in Social Work /Sociology/ Child Development/Human Rights Public Administration/ Psychology/ Psychiatry/ Law/ Public Health / Community Resource Management from a recognized University.</li> <li>• At least 3 years of experience of working with the Govt./Non- Government Organization in Documentation, training &amp; Capacity Building, Project formulation/ implementation, monitoring and supervision preferably in the field of Women &amp; Child Development/ Social Welfare.</li> <li>• Proficiency in Computers</li> </ul> <p>The post is transferrable.</p>	<p>i) Coordinating and supervising the implementation of the Mission and all other child protection activities at district level.</p> <p>ii) Monitoring and supervision of all institutions / agencies / projects / programmes / NGOs/ and shall report to SCPS at the State level.</p> <p>iii) Coordinating and networking with all the line departments/ officers including: District judge, Superintendent of Police, Child Development Project Officer, Labour Officer, Education Officer, Chief medical officer, Municipal Authorities and members of Zila Parishad and other local bodies and statutory bodies.</p>	<p>Bajali, Baksa, Barpeta, Biswanath, Cachar, Charaideo, Dhubri, Dibrugarh, Dima Hasao, Hailakandi, Hojai, Kamrup (M), Karimganj, Kokrajhar, Lakhimpur, Majuli, Morigaon, South Salmara, Sonitpur, Tamulpur, Tinsukia, Udalguri, West Karbi Anglong</p>

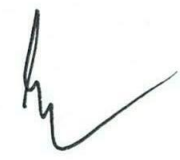
2	Protection Officer (Institutional Care)	27,804/-	16	<ul style="list-style-type: none"> <li>• Post Graduate degree in Social Work /Sociology/ Child Development/Human Rights Public Administration/ Psychology/ Psychiatry/ Law/ Public Health / Community Resource Management from a recognized University.</li> </ul> <p style="text-align: center;">OR</p> <ul style="list-style-type: none"> <li>• Graduate in Social Work/Sociology/ Child Development/ Human Rights Public Administration/ Psychology/ Psychiatry/ Law/ Public Health/ Community Resource Management from a recognized University with 2 years' experience in project formulation/ implementation, monitoring and supervision in the preferably in the field of Women &amp; Child Development / Social Welfare.</li> <li>• Proficiency in Computer</li> <li>• The post is transferrable.</li> </ul>	<p>Under the supervision of the DCPO he/she shall ensure effective implementation of child protection programs and policies relating to children in need of care and protection at districts and local levels.</p> <ol style="list-style-type: none"> <li>1. Identify families &amp; children at risk.</li> <li>2. Carry out situational analysis of difficult circumstances.</li> <li>3. Provide necessary support service like counseling, health care, education, vocational skill to children in CCIs</li> <li>4. Supervision and monitoring of all CCI/institutions/agencies, both Govt &amp; NGO run (with or without support), housing children and ensure implementation of minimum standards of care.</li> <li>5. Any other task assigned by the DCPO.</li> </ol>	<p>Bajali, Barpeta, Biswanath, Bongaigaon, Darrang, Dibrugarh, Dima Hasao, Hailakandi, Karbi Anglong, Karimganj, Majuli, Sivasagar, South Salmara, Tamulpur, Tinsukia, West Karbi Anglong</p>
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3	Protection Officer (Non-Institutional Care)	27,804/-	12	<ul style="list-style-type: none"> <li>• Post Graduate degree in Social Work/Sociology/ Child Development/Human Rights Public Administration/ Psychology/ Psychiatry/ Law/ Public Health / Community Resource Management from a recognized University.</li> </ul> <p style="text-align: center;">OR</p> <ul style="list-style-type: none"> <li>• Graduate in Social Work /Sociology/ Child Development/ Human Rights Public Administration/ Psychology/ Psychiatry/ Law/ Public Health / Community Resource Management from a recognized University with 2 years' experience in project formulation/ implementation, monitoring and supervision in the preferably in the field of Women &amp; Child Development / Social Welfare.</li> <li>• Proficiency in Computers</li> <li>• The post is transferrable.</li> </ul>	<p>Under the supervision of the DCPO he/she shall ensure effective implementation of the non-institutional components like Sponsorship, Foster Care, Adoption, After Care and cradle baby scheme.</p> <ol style="list-style-type: none"> <li>1. Support SARA in identifying adoptable children from the district and preparing a district level data base of adoptable children.</li> <li>2. Ensure effective implementation of non-institutional components of ICPS relating to sponsorship, foster care, adoption, after care and cradle baby scheme.</li> <li>3. Promote and facilitate adoption in the district with the help of SAA.</li> <li>4. Any other task assigned by the DCPO.</li> </ol>	<p>Bajali, Barpeta, Biswanath, Dima Hasao, Goalpara, Karbi Anglong, Kokrajhar, Lakhimpur, Majuli, South Salmara, Tinsukia, Tamulpur</p>
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4	Legal cum Probation Officer	27,804/-	15	<ul style="list-style-type: none"> <li>• LLB from a recognized university.</li> <li>• Experience of at least 2 years of working with Govt./ NGO/ Legal Matters preferably in the field of Women &amp; Child Rights. Good understanding of Women &amp; Child right &amp; protection issues.</li> <li>• Proficiency in Computers.</li> <li>• The post is transferrable.</li> </ul>	<p>Under the supervision of the DCPO he/she shall coordinate and supervise all the programs and activities relating to Children in Conflict with Law.</p> <ol style="list-style-type: none"> <li>1. Collect and compile data on dimensions of the juvenile delinquency in the district;</li> <li>2. Support JJB in conducting inquiries and attend proceedings of the JJB regularly;</li> <li>3. Prepare and submit SIR;</li> <li>4. Ensure escort CiCL to a home / fit person / fit institution.</li> <li>5. Undertake follow up visits of CiCL released under supervision and after release;</li> <li>6. Establish linkages with voluntary sector for facilitating rehabilitation and social reintegration of CiCL</li> <li>7. Responsible for providing free legal aid services to children/CiCLetc.</li> <li>8. Any other task assigned by the DCPO</li> </ol>	<p>Bajali, Baksa, Bongaigaon, Charaideo, Chirang, Dhubri, Dima Hasao, Goalpara, Hailakandi, Karbi Anglong, Karimganj, Majuli, South Salmara, Tamulpur, West Karbi Anglong</p>
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Govt. run Child Care Institutions (CCIs)						
Sl.	Position	Consolidated Remuneration (in Rs.)	No. of Positions	Eligibility Criteria	Job Responsibilities	Name of the Vacant Govt. run CCIs
1	Officer-in-charge (Superintendent)	33, 100/-	9	<ul style="list-style-type: none"> <li>• Post Graduate degree in Social Work /Sociology/ Child Development/Human Rights Public Administration/ Psychology/ Psychiatry/ Law/ Public Health/ Community Resource Management from a recognized University.</li> <li>• At least 3 years of experience of working with the Govt./Non- Government Organization in Documentation, training &amp; Capacity Building, Project formulation/ implementation, monitoring and supervision preferably in the field of Women &amp; Child Development/ Social Welfare.</li> <li>• Proficiency in Computers</li> <li>• The post is transferrable.</li> </ul>	<ol style="list-style-type: none"> <li>1. Supervision and Monitoring of Child Care Institution.</li> <li>2. Planning, implementation and coordination of all Institutional activities.</li> <li>3. Ensuring quality of services.</li> <li>4. Arrangements for water storage, power plant, emergency.</li> <li>5. Laison, co-ordination and co-operation with DCPU or State Govt. as and when required.</li> <li>6. Overall in-charge of supervision / monitoring / development/ discipline / security and protection of the children.</li> </ol>	<ol style="list-style-type: none"> <li>i) Observation Home for Boys, Silchar,</li> <li>ii) Children Home for Girls, Jalukbari</li> <li>iii) Children Home for Girls, Nagaon</li> <li>iv) Observation Home for Girls, Nagaon</li> <li>v) Observation Home for Boys, Boko</li> <li>vi) Children Home for Boys, Fatasil Ambari</li> <li>vii) Children Home for Boys, Lakhimpur</li> <li>viii) Observation Home for Boys, Jorhat</li> <li>ix) Place of Safety, Boko (for Boys)</li> </ol>

\* There will be an annual rise in remuneration @ 3% (on cumulative basis) based on satisfactory performance from FY 2023-24 to FY 2025-26.



**Other Criteria:**

1. **Age:** The candidates should not be less than 21 years of age and not more than 38 years of age as on 01/01/2023.

The upper age limit is relaxable :

(i) By 5 years for SC/ST candidates, i.e. upto 43 years.

(ii) By 3 years for OBC/MOBC candidates i.e. upto 41 years as per Govt. Notification No. ABP. 6/2016/9 dated Dispur the 25th April 2018.

(iii) 10 years for Persons with benchmark disability (PwBD) irrespective of SC/ST/OBC and General Category of candidate as per Govt. Memorandum No. ABP 180/2017/105 dated Dispur the 7th January, 2019.

(iv) The age limit of the candidates will be calculated on the basis of the Matriculation / HSLC Admit Card or Pass Certificate issued by a recognized Central/State Board/Council and no other document shall be accepted in lieu of the mentioned documents.

2. The candidate must be a permanent resident of Assam. The candidate must produce Voter ID card as proof of residency.

3. Background verification of Staff by Police is mandatory prior to their appointment, to ensure credibility and accountability of Staff.

4. The selected candidates will have to produce all the original documents for verification.

**Mode of Application:**

\* The mode of application will be online

\* The applicants have to mention their preferred post while applying online.

\* Last Date of application is 18th October, 2023

\* The Link for Application will be activated w.e.f. 28th September, 2023 (10:00 AM) to 18th October, 2023 (5:00 PM)

**Selection procedure:**

\* The shortlisted candidates will have to appear a computer based written test on relevant subject and the qualified candidates will have to appear for Viva- voce for final selection.

\* Any candidate having working experience specifically under Mission Vatsalya will be awarded Marks on the basis of their experience.

\* For the post of Assistant cum Data Entry Operator a Computer Test will be held and the qualified candidates will have to appear for Viva- voce for final selection.



Director  
WCD, Assam