



GOVERNMENT OF ASSAM
OFFICE OF THE DIRECTOR OF LAND RECORDS & SURVEYS ETC. ASSAM
RUPNAGAR, GUWAHATI-32, ASSAM

No. DLR11014/15/2023/54

26-July-2023

Advertisement

Interested eligible candidates are hereby invited to attend the “Walk-in-Interview” for the positions of GIS Assistant (Ten vacancies) under **Mission Basundhara 2.0** for engagement on a contractual basis under the Directorate of Land Records & Surveys etc., Assam, Rupnagar, Guwahati-32 to be held on **August 10, 2023** from **11:00 AM onwards**. Female candidates are strongly encouraged to apply.

SN	Criteria	Details
1	Name of the Post	GIS Assistant
2	Total Vacancies	10 (Ten)
3	Duration	Upto 31-March-2024.
4	Place of Work	GIS Lab, Office of the Joint Director of Survey, Assam Dakhingaon-781040, Guwahati, Assam
5	Job Description	<ul style="list-style-type: none"> • Digitization of geospatial data (Drone and HRSI) of Cadastral and Non-cadastral villages. • Quality assurance checks on GIS data to ensure accuracy and completeness. • Feature Extraction from Drone and HRSI Data of Cadastral and Non-cadastral villages. • Linking of GIS and Textual Data in <i>Dharitree</i> software of DLR&S • Preparation of GIS-related reports, presentations, and data visualizations. • Provide GIS-related technical support to end-users on field. • Documentation of GIS processes and procedures. • Support in creation of unified data model for GIS in Assam. • Design and planning of Modern Village architecture • Any other GIS related work.
6	Age	Above 21 years and not more than 40 years as on 01-Aug-2023. Age relaxation for reserved category candidates as per applicable Government policy.
7	Required Qualification	<p><u>Essential Qualification</u></p> <ul style="list-style-type: none"> ➤ Bachelor's degree in Geography/Geology, or a related field along with Certificate/Diploma in GIS & Remote Sensing or Geoinformatics. Or ➤ B.Tech/M. Tech/M.Sc. in GIS & Remote Sensing/ Geoinformatics; M.A/ M.Sc. in Geography/Geology/ Environmental Science along with Geoinformatics as one of core subject or in lieu of that a Certificate or Diploma in GIS & Remote Sensing or Geoinformatics. <p><u>Desirable Qualification</u></p> <ul style="list-style-type: none"> ✓ Strong proficiency in GIS software such as ArcGIS, QGIS, or other industry-standard applications. ✓ Familiarity with spatial data formats (e.g., Shapefiles, GeoJSON, KML) and coordinate systems. ✓ Knowledge of geospatial analysis, image processing techniques, data collection through drone survey and tools for development of geospatial data. ✓ Effective communication and teamwork skills. ✓ Ability to work independently and prioritize tasks effectively. ✓ Prior experience in a GIS-related role or internship is preferred but not mandatory.

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8	Experience	Preference will be given to candidates with relevant work experience.
9	Skills	<p>Must have:</p> <ul style="list-style-type: none"> ✓ Proficiency in Arc Desktop, Arc Pro, AutoCAD, Global Map ✓ Proficiency in MS Word, Excel, PowerPoint, Google Docs/Spreadsheets ✓ Strong proficiency in GIS software such as ArcGIS, QGIS, or other industry-standard applications. ✓ Familiarity with spatial data formats (e.g., Shapefiles, GeoJSON, KML) and coordinate systems. ✓ Knowledge of geospatial analysis, image processing techniques, data collection through drone survey and tools for development of geospatial data. <p>Desirable:</p> <ul style="list-style-type: none"> ✓ Effective communication and teamwork skills. ✓ Ability to work independently and prioritize tasks effectively. ✓ Prior experience in a GIS-related role or internship is preferred but not mandatory. ✓ Fluency in Assamese and English.
10	Remuneration	Rs. 25,000/- Min to Rs. 30,000/- Max per month based on experience and skills.
11	Documents (in original) to be brought for the interview	<ol style="list-style-type: none"> 1) Detailed Curriculum Vitae. 2) Photo Identity & Address Proof (Aadhar/DL etc) 3) Original Educational Qualification Certificates (HSLC onwards). 4) Work Experience Certificates. 5) Self-attested photocopies of all the certificates, mark sheets, experience certificates etc. to be submitted.
12	Place of Interview	GIS Lab, Office of the Joint Director of Survey, Assam Dakhingaon- 781040, Assam Landmark: Near Assam Survey and Settlement Training Centre, Dakhingaon
13	Terms and condition	<ol style="list-style-type: none"> 1.No TA/DA and accommodation will be provided for appearing in the interview. 2.The offer is purely contractual and co-terminus with the end of the projects/requirement with no provision of regularization. 3.The DLR&S reserves the right to cancel/postpone the interview without assigning any reason thereof.

Director of Land Records & Surveys etc., Assam
Rupnagar, Guwahati-32