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Application in standard form with attested copies of all certificates, testimonials, mark sheets, recent passport size photo etc. are invited from Intending candidates of Indian Nationality for engagement on purely contractual basis under the District Disaster Management Authority, Dibrugarh, O/O The Deputy Commissioner, Dibrugarh for the under mentioned post

1. **Name of Post:** Field Officer (Disaster Management) for Revenue Circle.
2. **No. of Post:** Total 2 (Two) No. (for Dibrugarh West and Tengakhat Revenue Circle)
3. **Essential Qualification:**
 - (i) Bachelor degree in Science or with Statistics, Geography, Environmental Science or Geology as a subject or diploma in Civil Engineering or Architecture from a recognized University/Institution
 - (ii) Computer skills specially MS Word/Excel/Power point/Internet usage/Emails. Preference will be given to candidates having done BCA or equivalent course on computer science.
4. **Age:** Should not be below 21 years and above 35 years as on 01.02.2023. Upper age limit will be relaxed in case of SC/ST candidates as per rules
5. **Duration of the contract:**
 - (i) The contract will be initially for 1 (One) year subject to annual renewal on the basis of performance appraisal
 - (ii) The appointment will be purely on contract basis and the selected candidates will not be entitled to any claim, right, interests or further benefits in terms of regulation or consideration of further appointment to the said post or any other post
 - (iii) The services of the candidate can be terminated at any time if the candidate is found to be guilty of insubordination, misconduct or non-performance
6. **Duty Station:** He/ She will be stationed in the Revenue Circle Office and will work under the direct control and supervision of the Circle Officer concerned
7. **Remuneration:** An amount of Rs.20,000/- (rupees twenty thousand) only will be paid as fixed and consolidated monthly remuneration
8. **Last Date of Submission:** Applications complete in all respect in the standard form along with testimonials should be submitted at **Drop Box kept in Room No.45, O/O Deputy Commissioner's Office, Dibrugarh or by post to "Addl. Deputy Commissioner & CEO, District Disaster Management Authority (DDMA), Deputy Commissioner's Office, Dibrugarh-3" on or before 10th March, 2023.** On the cover of the Application Form, the applicants have to mention the name of revenue circle they applied for. Application received after **5.00 P.M. on 10th March, 2023** will be summarily rejected. No applications will be received through email, fax or social media.
9. The applicants have to appear for written test and/or interview at the venue, date and time, which will be notified in due course of time on the website of the District Administration (<https://dibrugarh.assam.gov.in>), Deputy Commissioner's Office & concerned Revenue Circle Office Notice Board. No T.A./D.A. shall be paid for the purpose

**Sd/- Deputy Commissioner-cum-Chairperson
District Disaster Management Authority,
Dibrugarh**