

ADVERTISEMENT

In pursuance to the Govt. of Assam Letter No. HMA.199/2019/Pt/70, Dated 14.11.2022 and APHQr Letter No. S-VI/Misc./CCTNS/2020-21/220, Dated 16-11-2022 conveyed vide CID HQr Letter No. P/VII/172-21/CID/3118, Dated 23.11.2022, applications are invited from eligible candidates of Morigaon district for filling up of 11 posts of Data Entry Operators (DEO) in Police Stations (9), Prison (1) and District Prosecution (1) for CCTNS and ICJS Project in Morigaon District

Name of Post	No. of Post	Essential Qualifications	Desirable Qualifications	Pay
Data Entry Operator (DEO)	11 (Eleven)	1) 12th Pass with Degree/Diploma in Computer application from any reputed institute/organization recognized by AICTE, Govt. of India. II) Minimum typing speed of 30 (thirty) words per minute in both Assamese & English on computer.	i) Persons working as DEO in a reputed Govt. Institute/Office/ Organization etc. and having an experience of one or more years of working as DEO. Experience below one year period shall not be counted and would be treated as a fresh candidate. ii) Persons already worked as Data Entry Operators (DEOs) for CCTNS will be given preference on production of proper documents.	Remuneration is fixed for the DEO @ Rs. 20,000/- (Rupees Twenty Thousand) only per month with 3% annual increment subject to satisfactory performance.

Terms and Conditions :-

- The candidates should submit his/her Bio-Data in Standard Form of Application along with self attested copies of certificates/documents relating to qualification, experience, age with latest coloured photographs (2 copies). One copy of address proof (Aadhar Card/Voter ID/Driving License etc) shall also be enclosed with the application.
- Age limit as on 01.01.2022 should be less than 18 years and should not be more than 40 years.
- Offline Applications will be received w.e.f. 01.12.2022 in the Office of the Superintendent of Police, Morigaon. The last date for receipt of Applications will be 15.12.2022.
- An offline objective type test will be conducted containing multiple choice questions on Basic Computer Skills/ Aptitude and General Knowledge. This will be followed by Typing Skill Test both in English and Assamese and Viva-Voce.
- Candidates already in service in any other Department shall have to send their Applications through proper channel and one No Objection Certificate (NOC) to this effect shall have to be enclosed with the Application from the concerned Department/Office/Unit etc.
- The selected candidates will be initially engaged for one year as DEO. The engagement of DEOs shall be purely on temporary basis and does not confer any right to the selected candidates for any permanent post.
- If any candidate is found to approach anyone for his/her selection or engaged in foul play in favour of selection and submit duplicate/counterfeit documents, they would not be considered for selection and a criminal case shall be registered against such candidates.
- Preference will be given to the local candidates. Selected candidates shall have to make their own arrangements for lodging at their place of posting.
- No TA/DA will be provided for appearing in the test and interview.
- The guidelines for recruitment of an additional 20% (2 nos.) posts of DEO as reserved will be followed.

**Sd/- Superintendent of Police,
Morigaon :: Assam**