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In pursuance to the Govt. Letter No HMA.199/2019/Pt./70 Dated 14.11.2022, APHQ Letter No. S-VI/Misc./CCTNS/2020 Dated 16.11.2022 and CID HQ Letter No. E/VII/172-21/CID/3118 Dated 23.11.2022 interested eligible candidates from the jurisdiction of Golaghat District are hereby invited to submit application for the post of "Data Entry Operator" under CCTNS & ICJS Project of Assam Police.

Sl. No.	Name of the Post	No. Of Post	Essential Qualification	Pay
1	Data Entry Operator (DEO)	10 (Ten) numbers	i) 12th Pass with Degree/Diploma in Computer Application from any reputed institute /organization recognized by AICTE, Govt of India. ii) Proficiency of typing in Assamese and English. iii) Minimum typing speed of 30 (thirty) words per minute in Assamese & English on computer. Preference will be given to :- i) Persons working as DEO in a reputed Govt. Institution/Office/Organization etc. and having an experience of one or more years of working as DEO. Experience below one year period shall not be counted and would be treated as a fresh candidate. ii) Persons already worked as Data Entry Operators (DEOs) for CCTNS will be given preference on production of proper documents.	Fixed Pay @ Rs.20,000.00 (Rupees Twenty Thousand) only per month with 3% annual increment

Last Date of Application	: 15.12.2022
Date of Written Examination	: 18.12.2022
Date of Declaration of Written Result	: 22.12.2022
Date of Typing Test and Viva Voce	: 27.12.2022
Date of Declaration of Final Result	: 30.12.2022

Terms and Conditions:

- The candidate should submit his/her BIO-DATA in STANDARD FORM of Application published in the Assam Gazette Part-IX along with original certificates/ documents relating to qualification, experience, age, identity proof with two passport size coloured photographs and a set of self attested copies of the same.
- Offline applications will be received with effect from 30th November, 2022. The last date for receipt of applications will be 15th December, 2022
- Offline application will be received at Office of the Superintendent of Police, Golaghat.
- There will be NO application fee.
- The candidates for the above mentioned post will be selected on the basis of written test which may be online or offline containing multiple choice questions. The questions for the test shall be on basic Computer Skills/Appetite and General Knowledge (GK), total 60 Marks. As well as typing test and viva-voce will attend after qualifying the written test.
- The recruitment will be purely on contractual basis with no provision of regularization.
- The selected candidates will be initially engaged for 1(one) year. The performance appraisal of the DEO will be reviewed time to time.
- Age limit not lower than 18 (Eighteen) years and not exceeding 40 (Forty) years as on 01.01.2022.
- Preference will be given to local candidates.
- No TA/DA will be provided for appearing in the interview.
- Canvassing in any form shall be treated as disqualification.
- Declaration of final result on or before 30th December, 2022.
- The guidelines for recruitment of an additional 20% DEOs in reserve may also be followed.

**Sd/- Superintendent of Police
Cum**

**Chairman of the Recruitment Committee
Golaghat :: Assam**