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In pursuance of approval accorded by the Govt. of Assam, Revenue & D.M. Department, Dispur vide letter No. Ecf No.228677/114 dtd. 19.10.2022, online application are hereby invited through the official website of <https://niyukti.assam.gov.in/lmsivasagar> from eligible candidates who are citizen of India as defined in Article 5 & 8 of the Constitution of India, domiciled in the State of Assam for filling up of 6 (six) numbers of sanctioned vacant posts of Mandal (Grade-III) under the amalgamated eEstablishment of the Deputy Commissioner, Sivasagar district as per category wise reservation under the Govt. norms of 100 Point roster in the Pay Band of Rs. 14,000/- – Rs.60,500/- and Grade Pay of Rs. 6200/- per month with other allowances as admissible as per rules.

Category-wise reservation of vacancies as per 100 Point Roster

| Sl. No. | Name of Post | Total Vacancies | Category-wise distribution | | | |
|---------|------------------|-----------------|----------------------------|----------|-----|-------|
| | | | Unreserved | OBC/MOBC | EWS | ST(P) |
| 1 | Mandal (Gr.-III) | 06 | 02 | 02 | 01 | 01 |

Reservation of 33% for women will be kept as per provision out of the total post.

Eligibility Criteria:

1. **Age:** Candidates must not less than 18 years and not more than 40 years of age on 1st January 2022. The upper age limit is relaxable by 3 years in case of candidates of OBC/MOBC, 5 years in case of candidates of ST(P) as per Govt. O.M. No. ABP.6/2016/51 dtd.02.09.2020.

2. Educational Qualification:

a) The candidates must have passed the HSLC examination or equivalent examination from any Central or State recognized Boards.

b) The candidate must possess a valid 6 (six) months RCCC (Recorders Certificate Class Course) training passed Certificate from Assam Survey & Settlement Training Centre, Dakhingaon, Guwahati. Candidates who have appeared in RCCC Final Examination and results awaited may also apply for the posts. However, the candidates shall have to produce original pass certificate at the time of document verification and Computer Proficiency Test (if qualified in written examination).

c) The candidate must possess 6 (six) months diploma/certificate in Computer proficiency (both English & Assamese) from a Govt. recognized Institute.

3. **Application Fee:** There is no application fee for the aforesaid posts as per Govt. Notification No.FEG.32/2016/12 dtd. 21.05.2018 of Finance (Estt.-A) Department, Dispur, Guwahati-06.

4. How to apply:

The application must be submitted online through <https://niyukti.assam.gov.in/lmsivasagar>. No other forms of application will be entertained. Candidates will be required to upload scanned copies of all testimonials such as Educational Qualification Certificate, RCCC (Recorders Certificate Class Course) Training passed Certificate, Age proof Certificate, Caste Certificate & EWS Certificate (if applicable), Valid Employment Exchange Registration Certificate, Declaration in Form "A" under Rule 5(1) of the Assam Public Service (Application of small Family Norms in Direct Recruitment) Rules, 2019, good quality of photograph with white background. The candidates already in service must upload scanned copy of No Objection Certificate (NOC) of the HOD of the parent Department.

The applications will be received online from 10.00 AM of 20th December, 2022 to 5.00 PM of 20th January, 2023.

5. Selection procedure:

i) The candidates whose applications are accepted as per eligibility criteria shall have to appear in a Written Test. The Written Test will be of 100 Marks on General English, Assamese, General Knowledge & Quantitative Aptitude and Knowledge of Survey & Settlement. The duration of written test will be 2 (two) hours.

ii) The shortlisted candidates through written test will have to appear in a Computer Proficiency Test (Practical) of 50 marks in both Assamese and English language.

iii) The final list shall be prepared on the basis of marks obtained in both written test and computer proficiency test. The selection will be strictly on merit basis.

6. All applicants are requested to visit the official website of Sivasagar District Administration: sivasagar.nic.in for viewing the list of eligible candidates to be appeared in written test, date of written test and result of written test.

7. The Calling letter/Admit Card will be notified through <https://niyukti.assam.gov.in/lmsivasagar>. The candidates will be able to download their calling letter/Admit Card from the said website.

8. Candidature of candidates is provisional and the Selection Committee has the right to accept or reject the candidature of any candidate at any stage of recruitment procedure after proper scrutiny of educational and other relevant documents.

9. The decision of the Selection Committee shall be final and binding.

10. All appointment will be made only after submission of Notarised affidavit by selected candidates in lieu of police verification report as per OM. No.ABP.78/2021/01 dtd. 18.11.2021.

11. The selected candidates for appointment shall have to submit an undertaking that they will abide by New Pension Rules of the Government issued vide Finance (Budget) Department's letter No.BW.3/2003/Pt-II/1 dated 25.01.2005.

12. No TA and DA will be admissible to the candidates for appearing in Written Test/Computer Proficiency Test.

13. If any information declared by the candidates is found to be false at any stage, his/her candidature will be cancelled.

14. Canvassing directly or indirectly in any form by the candidate shall be lead to disqualification of his candidature.

**Sd/- Deputy Commissioner,
Sivasagar**