



GOVERNMENT OF ASSAM  
OFFICE OF THE DEPUTY COMMISSIONER :: DIBRUGARH DISTRICT  
DIBRUGARH – 786003

**ADVERTISEMENT**

In pursuance of Govt. approval vide letter no. Ecf No.234756/16, dtd. 14/10/2022, online applications are hereby invited through the official website of <https://niyukti.assam.gov.in/lmdibru> from eligible candidates who are citizen of India as defined in Article 5 & 8 of the Constitution of India domiciled in the State of Assam for filling up of **8 (Eight) numbers** of sanctioned vacant post of **Mandal (Gr-III)** under the amalgamated establishment of the Deputy Commissioner, Dibrugarh in the Pay Band – Rs.14,000 - 60,500 plus Grade Pay of Rs. 6,200 per month and other allowances as admissible under the Rules. The details are shown below:

1. **Number of vacancies category wise :-**

Sl. No.	Name of the Post	Category wise distribution					
		Total Vacancies	Unreserved	OBC	ST(H)	EWS	UR (PWD- Locomotor disability)
1.	Mandal (Gr-III)	8	4	1	1	1	1

2. **Educational Qualification :-**

- The candidate must have passed HSLC Examination or equivalent examination from any central or state recognized Boards.
- The candidate must have passed 6(Six) months “**Recorders Certificate Class Course Training**” from the Assam Survey and Settlement Training Centre, Dakhingao, Guwahati.
- The candidate must possess a minimum 6(six) months of Diploma in Computer Application form a Govt. Recognized Institute.
- The candidates must have the knowledge of English and Assamese Typing.

3. **Age :-**

Candidates must not be less than 18 years of age or not more than 40 years of age as on 01/01/2022 as per OM No. ABP.06/2016/51, dated 02/09/2020. The upper age limit is relaxable for 5 years in case of candidates belonging to SC/ST, 3 years in case of candidates belonging to OBC/MOBC and 10 years for candidates with disabilities as per Govt. Office Memorandum No. ABP.6/2016/51, dtd. 02/09/2020.

4. **How to apply :-**


- Candidates are required to apply in prescribed form uploaded in <https://niyukti.assam.gov.in/lmdibru> through online mode. Application form and instructions for filling up in prescribed form will be available in the link from 06/12/2022 to 27/12/2022.
- Before applying online, candidates are advised to carefully go through the instructions provided in the above website.
- Applicants must upload the original clear scanned copies of the following documents/testimonials along with the application:
  - Age proof certificate.
  - Pass Certificate and Marksheet of HSLC or equivalent Examination onwards.
  - Up-to-date Employment Exchange Registration Certificate
  - Caste Certificate (if applicable)
  - EWS Certificate (if applicable)
  - Computer Proficiency Certificate (minimum 6 months)
  - Passport size colour photograph with white background
  - Recorders’ Certificate Class Course (RCCC) Training Certificate
  - NOC from the employer if the applicant is already in Govt. service
  - Declaration in Form “A” under rule 5(1) of the Assam Public Service (Application of Small Family Norms in Direct Recruitment) Rules, 2019.
  - Disability Certificate in case of PwD category candidates issued by competent authority.
- Incomplete/defective/invalid application will be rejected.
- It is mandatory for the candidates to mention a valid Mobile Number and email address in the application form.



5. The date and venue of the written test will be notified through the official website of the Dibrugarh District [www.dibrugarhassam.gov.in](http://www.dibrugarhassam.gov.in)
6. The Admit Card /call letters for Written Test and Computer Proficiency Test will be intimated through SMS/email and also will be notified through the website <https://niyukti.assam.gov.in/lmdibru> . Candidates can download their Admit Card from the said website.
7. Reservation of 30% for woman will be kept as per provision out of the total post.
8. **Selection Procedure :-**
  - a. The candidates applying for the post of Mandal will have to appear in a written test. The syllabus for the Written Examination will be as follows:

Sl. No.	Paper	Subject	Total Marks
1.	Theory	i) English/Language Test ii) Assamese/Language Test iii) General Knowledge iv) Knowledge on Survey and Settlement	100
2.	Practical	Computer Proficiency Test in both Assamese and English	50


- b. Four candidates shall be selected against each vacancy notified on the basis of the aggregate marks obtained in the written Test to appear in the Computer Proficiency (Practical) Test.
- c. The selection will be strictly on Merit Basis.
9. If any information declared by the candidate is found to be false at any stage, the candidature will be cancelled.
10. The undersigned reserves the right to reject/accept the application on scrutiny of the documents.
11. CANVASSING DIRECTLY OR INDIRECTLY SHALL DISQUALIFY A CANDIDATE.
12. **NO MANUAL APPLICATION FORM WILL BE ACCEPTED.**
13. No T.A./D.A. shall be admissible for appearing in written test/interview.

  
**Deputy Commissioner,  
Dibrugarh.  
Cum  
Chairman, Selection Committee**

Memo No. DRK. 12/2022/10 -A-  
Copy for information and necessary action to:-

Dated, Dibrugarh the 5<sup>th</sup> December/2022

1. The Commissioner & Secretary to the Govt. of Assam, General Administration (B) Deptt., Dispur, Guwahati -6.
2. The Commissioner & Secretary, Revenue DL & S (LR) Deptt., Dispur, Guwahati – 6.
3. The Commissioner & Secretary, Finance (Budget) Deptt., Dispur, Guwahati – 6.
4. The Commissioner, Upper Assam Division, Cinnamara, Jorhat.
5. The Director of Land Records & Surveys etc., Assam, Rupnagar, Guwahati-32. He is requested to disburse the amount on receipt of the Advertisement Bill in due course.
6. The Director, Printing & Stationery, Assam, Bamunimaidan, Guwahati – 21. He is requested to arrange for publication of the advertisement in the next issue of Assam Gazette.
7. The District Information and Public Relations Officer, Dibrugarh is requested to take steps to get advertisement published in two daily circulated newspapers both Assamese and English for wide publicity.
8. The Deputy Director of Labour & Employment, Dibrugarh.
9. The DIO, NIC, Dibrugarh for publicity in District website.
10. All Revenue Circle Officers, Dibrugarh for publication in Notice Board.
11. Notice Board.

  
**Deputy Commissioner,  
Dibrugarh.  
Cum  
Chairman, Selection Committee**

