



GOVT. OF ASSAM
OFFICE OF THE DEPUTY COMMISSIONER: KAMRUP: AMINGAON
(LAND RECORDS BRANCH)

Date:- 05/11/2022

No. KRC.169/2020/PL/33

ADVERTISEMENT

In pursuance of the approval accorded by the Govt of Assam, Revenue & DM Department, Dispur, Guwahati-06 vide letter RLR. 77/2018/119 dtd. 18/06/2022 and letter No. RLR. 77/2018/120 dtd. 18/06/2022, applications are hereby invited from the eligible candidates who are citizen of India as defined in Article 5 & 8 of the constitution of India domiciled in the state of Assam for filling up 30 (Thirty) numbers of sanctioned vacant post of Lot Mandal (Grade-III) under the amalgamated establishment of Deputy Commissioner, Kamrup, Amingaon in the Pay Band of Rs. 14,000/- to 60,500/- per month and Grade Pay Rs. 6200/- with other allowances as admissible under the rules.

Category wise reservation of vacancies as per 100 point roster

Sl.	Name of the post	Total Vacancies	Category wise distribution													
			Unreserved		OBC/MOBC		SC		ST(P)		ST(II)		EWS		PWD	
			Total	RFW	Total	RFW	Total	RFW	Total	RFW	Total	RFW	Total	RFW	Total	RFW
1	Mandal	30	13	4	11	3	2	1	-	-	-	-	3	1	1	-

Eligibility Criteria:-

1. **Age:-** Candidates must not be less than 18 years of age and not more than 40 years of age on 1st January ,2022. The upper age limit is relaxable by 3 years in case of candidates of OBC/MOBC, 5 years in case of candidates of SC &ST and 10 years for PWD candidates as per Govt. office Memorandum issued from time to time.
2. **Educational Qualification:-**
 - (a) The candidate must have passed HSLC examination or equivalent examination.
 - (b) The candidates must possess a valid 6(Six) months RCCC training passed certificate from Assam Surveys & Settlement Training Centre, Dakhingaon, Guwahati.
 - (c) The candidates should possess minimum 6(six) month diploma/certificate in computer proficiency from a Govt. recognized institute.
3. **Application Fee:-** There is no application fee for the aforesaid posts as per Govt. Assam, Finance(Esstt-A) Department, Dispur, Guwahati-06 Notification No. FEG.32/2016/12,dtd 21/05/2018.
4. **How to apply:-**
 - a) Candidates are required to apply in prescribed form through online mode only. No other mode for submission of application is allowed .
 - b) Instruction for filling up prescribed online form will be available in web site <https://niyukti.assam.gov.in/lmkamrup>.
 - c) Before applying online application, candidates are advised to carefully go through the instructions available in the above website.
 - d) The application must be submitted Online through official website <https://niyukti.assam.gov.in/lmkamrup> (the link is also available through Recruitment Page of the District website i.e. <https://kamrup.assam.gov.in>).
 - e) Candidates are required to up load latest passport size photograph, Admit card/Certificate of Metric/HSLC examination, HLSC Mark sheet, 6(six) month **Recorders Certificate Class Course(RCCC)** training Passed Certificate, 6(six) month diploma/certificate in computer proficiency, Scanned signature, NOC from through concerned authority(for those already employed), EWS Certificate (in

Case of EWS category), Caste Certificate(in case of reserved Category candidates), Employment Exchange Card, Disability Certificate(in case of differently abled /PWD {low Vision}), issued by competent authority, declaration in Form "A" under rule. 5(1) of the Assam Public Services(application for small family norms in Direct Recruitment) Rules,2019 to be submitted. Please ensure that scanned copies are legible.

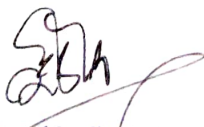
5. Period for receipt of Online applications: Application will be received online from 6th Nov,2022 to midnight of 5th Dec, 2022.

6. Selection procedures:

The candidates applying for the post of Mandal will have to appear written test. The syllabus of the written examination will be as follows:-

Sl. No.	Subject	Total Marks
1	Survey & Settlement Matter	50
2	General Knowledge	20
3	General English	15
4	Mathematics	15
	Grand Total:-	100

- i) Against each vacancy, 4 (four) nos of candidates will be shortlisted on the basis of the marks obtained in the written test.
- ii) The candidates shortlisted based on written test will have to appear in the computer Proficiency Test (practical) 25 marks.
- iii) The candidates who qualified the written test must produce all original testimonials for verification at the time of computer Proficiency Test.
- iv) Since the applications are submitted online, the question of submission of applications through proper channel in case of the candidates already employed becomes redundant. However such candidates shall intimate their appropriate appointing authority about the submission of application.
- v) The final selection list will be prepared on the basis of aggregate marks obtained in both objective type written test and will contain the names of candidates equal to the numbers of vacancies advertised and selected. There will be no waiting list.
- vi) The selected candidates will have to submit an Undertaking to the appointing Authority that they will abide by the New Pension Rules of the Govt. issued vide Finance Department's Letter No. BW-3/03/Pt-II/1, dtd 25/01/2005.
- vii) The appointment shall be made after keeping due reservation of the vacancies for SC, ST(P),ST(H) candidates as per Govt. guideline and maintaining Roster Points vide Govt. OM No. TAD/BC/68/2011/Pt-I/136, dtd 4th Nov/2013.
- viii) All appointments will be made after Police verification report as per procedure.
- ix) No TA/DA will be admissible for appearing in the written test/ computer Proficiency Test.
- x) The date and venue of the written test / computer Proficiency Test will be notified later on through News paper/District website and in the same link of Niyukti portal (<https://niyukti.assam.gov.in/lmkamrup>) and they will have to download their ADMIT CARD from the above mentioned website. **Only those candidates who have qualified in the written test will be called for computer Proficiency Test.**
- xi) No manual application form will be accepted.
- xii) Candidates should be well versed in state official language.


(Keerthi Jalli, IAS)
Deputy Commissioner
Kamrup, Amingaon