



**GOVERNMENT OF ASSAM  
COMMISSIONERATE OF PANCHAYAT AND RURAL DEVELOPMENT  
PANJABARI, GUWAHATI-37**

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No: CPRD/PMAY-G/97/2021/6

Dated: 27<sup>th</sup> January, 2022

**ADVERTISEMENT FOR TEMPORARY/CONTRACTUAL POSTS IN THE OFFICE OF  
THE COMMISSIONER, PANCHAYAT & RURAL DEVELOPMENT, ASSAM**



**Office of the Commissioner  
Panchayat & Rural Development Department  
Juripar, Panjabari, Guwahati, Assam**

Online Applications are invited for following 3 (three) numbers of Contractual/Temporary positions under PMAY-G program in the Office of the Commissioner, Panchayat & Rural Development Department, Assam:

1. State Program Manager - PMAY-G
2. State Program Executive (Data Analysis and Management) – PMAY-G
3. IT Assistant – PMAY-G

**Key dates:**

Application Start Date: 28<sup>th</sup> January, 2022 9:00 AM  
Application Last Date: 7<sup>th</sup> February, 2022 6:00 PM

For details and application process please visit:  
<https://rural.assam.gov.in>

Commissioner, Panchayat & Rural Development, Assam, invites online applications from eligible candidates who are citizen of India as defined under Article 5 to 9 of the Constitution of India and fulfil the eligibility norms of educational qualification, age, work experience etc. as mentioned for temporary/contractual posts. The posts have been created under PMAY-G program of Panchayat & Rural Development Department, Assam. The detailed terms and references are available in <https://rural.assam.gov.in>. Only online application through <https://rural.assam.gov.in> will be accepted. Interested candidates having requisite educational qualifications and experience, and qualifying the age criteria may apply for the positions. Only shortlisted candidates will be intimated regarding date and venue of selection process through email. Undersigned reserves the right to make decision regarding the process of selection to be in due course of time. Applications are to be submitted online before 6:00 PM of 7<sup>th</sup> February, 2022. Incomplete applications shall not be considered.

Commissioner,  
Panchayat & Rural Development Department  
Assam

## 1. Background

The Panchayat & Rural Development Department largely works to enhance livelihood opportunities, address chronic poverty, provides social security and works for economic inclusion of rural poor families. The Panchayat & Rural Development Department has been implementing several programmes in the rural area of the State by empowering rural poor through power of rights-based law, aiming to transform the geography of poverty in the State. The office of the Commissioner, Panchayat & Rural Development engages a large number of contractual employees in various capacities at the State, District, Block and Panchayat level.

The following 3 (three) positions advertised here are under State Program Management Unit (SPMU) of PMAY-G at CPRD:

- a) State Program Manager - PMAY-G
- b) State Program Executive (Data Analysis and Management) – PMAY-G
- c) IT Assistant – PMAY-G

The positions are based in Guwahati.

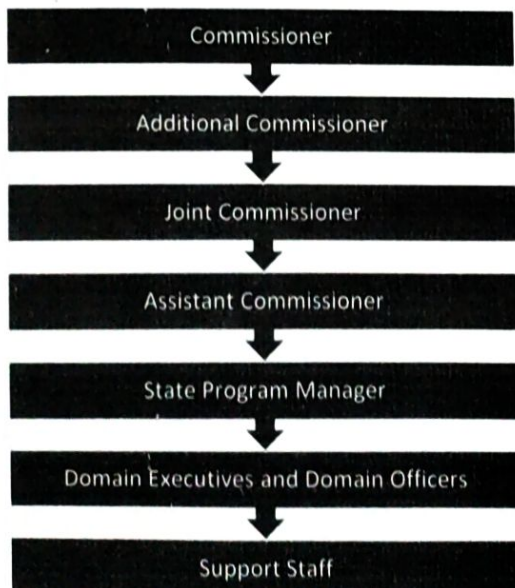
## 2. Source of Fund

The remunerations for the position will be paid from the administrative expenses of PMAY-G scheme.

## 3. Scope of Assignment

- a. The State Program Manager- PMAY-G will be responsible for overall implementation of the scheme along with preparation of Annual Action Plans and Micro Plans. She/he has to monitor the scheme and human resource engaged under the scheme.
- b. State Program Executive (Data Analysis and Management) – PMAY-G will be responsible for analysis of data and monitoring of the scheme.
- c. IT Assistant – PMAY-G will be responsible for computation of data and assisting all officials in preparation and compilation of data.

## 4. Organizational Structure of SPMU:





5. Qualification Requirement, Minimum Experience and age limit

Sl. no.	Name of the post	Minimum Qualification and experience required	Remuneration and allowances (in Rs. per month)	Maximum age as on 01.01.2022
1.	State Program Manager - PMAY-G	B Tech (Computer Science/IT/ Civil/Electronics and Communication) or B E (Computer Science /IT/Civil/Electronics and Communication) or MBA (HR/Finance). Candidates for this position should have a minimum of 7 years experience in Managerial Cadre in any public sector /reputed private sector organizations along with adequate knowledge of IT.	75,000/- Travel Allowance of Rs 500/- per month and Rs 250/- per month as Telephone and Internet Charges will also be provided.	40 Years
2.	State Program Executive (Data Analysis and Management) - PMAY-G	B Tech (Computer Science/Information Technology) or BE (Computer Science/Information Technology) or MCA. Candidates for this position should have a minimum of 5 years experience in public sector/ reputed private sector organizations along with adequate knowledge of IT.	50,000/- Travel Allowance of Rs 500/- per month and Rs 250/- per month as Telephone and Internet Charges will also be provided.	40 Years
3.	IT Assistant - PMAY-G	BCA or BSc (IT). Candidates should have a minimum of 2 years experience in any public sector/ private sector organizations.	30,000/- Travel Allowance of Rs 500/- per month and Rs 250/- per month as Telephone and Internet Charges will also be provided.	30 Years

6. Language Skills


The candidate should be fluent in English and Hindi language apart from Assamese language as they have to communicate with the Ministry of Rural Development, Government of India.

7. Application Process

Only online applications will be accepted via <https://rural.assam.gov.in>

In case a candidate wants to apply for more than one post, then he/she may select the desired posts after registration and then proceed on filling up the details in the application form online. In such cases, the candidate will receive only single Acknowledgement Receipt and single Self-Assessment form.

The candidates should download the system generated self-assessment form online after successfully submitting the application online. The candidates should bring the copy of this self-assessment form along with a set of self-certified copies of all marksheets & testimonials at the time of interview.



Commissioner,

Panchayat & Rural Development Department  
Assam

**Criteria for Assessment**

Sl. No	Candidate Details	Criteria	Name of Qualifying Examination	Percentage of Marks Obtained	Evaluation	Remarks
<p>Name of Candidate:</p> <p>Father's/Husband/Guardians Name:</p> <p>Gender:</p> <p>Date of Birth (yyyy/mm/dd):</p> <p>Email ID:</p> <p>Contact No.:</p> <p>Caste:</p> <p>Employment Registration Number:</p> <p>Address for Communication:</p>	<p>Academic Excellence: Maximum Weightage will be of 12 marks</p>	<p>i. Candidate who has secured 75% or above will get maximum 3 marks</p> <p>ii. Candidate who has secured between 60%-74% will get maximum 2 marks</p> <p>iii. Candidate who has secured between 50%-59% will get maximum 1 mark</p>	<p>1) HSLC or Equivalent</p> <p>2) HSSLC or Equivalent</p> <p>3) Graduation</p> <p>4) Post Graduation</p>			